



PROPERTY EXPENSE REPORT

Prepared by: Agent _____ Phone _____
Broker _____ Email _____

DATE: _____, 20_____, at _____, California.

Prospective Buyer _____

1. PROPERTY TYPE _____

1.1 Location _____

1.2 Expense figures are estimates reflecting:

- a. current expenses of occupancy/ownership.
- b. forecast of anticipated expenses of occupancy/ownership.

2. MONTHLY OPERATING EXPENSES:

- 2.1 Electricity \$ _____
- 2.2 Gas. \$ _____
- 2.3 Water \$ _____
- 2.4 TV (cable/satellite). \$ _____
- 2.5 Phone \$ _____
- 2.6 Internet \$ _____
- 2.7 Trash \$ _____
- 2.8 Sewage. \$ _____
- 2.9 General obligation bonds \$ _____
- 2.10 Lawn/Gardening \$ _____
- 2.11 Maid/Housekeeping \$ _____
- 2.12 Pool/Spa \$ _____
- 2.13 Homeowners' Association (HOA) \$ _____
- 2.14 Maintenance and repair \$ _____
- 2.15 Property Management Services \$ _____
- 2.16 Insurance _____ \$ _____
- 2.17 Taxes _____ \$ _____
- 2.18 Other _____ \$ _____
- 2.19 **Total Operating Expenses** \$ _____
- 2.20 Monthly Loan Payment (Principal and Interest) \$ _____
- 2.21 **Total Monthly Expenses** \$ _____

3. DEPOSITS:

- 3.1 Rental Security Deposit \$ _____
- 3.2 Electricity Deposit \$ _____
- 3.3 Water Deposit \$ _____
- 3.4 Sewage and Rubbish Deposit. \$ _____
- 3.5 Gas Service Deposit \$ _____
- 3.6 Phone Service Deposit. \$ _____
- 3.7 Other _____ \$ _____
- 3.8 **Total Deposits** \$ _____

OWNER: I have read and approve this information.

Date _____, 20____

Owner's Name _____

Signature _____

Date Prepared: _____, 20____

Broker: _____

DRE #: _____

Agent: _____

Phone: _____, Cell: _____

Fax: _____

Email: _____

PROSPECTIVE BUYER:

I have received and read a copy of this estimate.

Date: _____, 20____

Name: _____

Signature: _____

Name: _____

Signature: _____