



To Become a Broker

What courses do I need to take?

Course checklist

- You need to complete eight (8) courses to become a broker
- You completed at least three courses to become a sales agent
- Also you may have completed other real estate and qualifying college courses
- Here is the list of eight courses
 - Real Estate Practice
 - Real Estate Finance
 - Real Estate Appraisal
 - Legal Aspects of Real Estate
 - Real Estate Principles
 - Real Estate Economics
 - Elective — Mortgage Loan Brokering and Lending
 - Elective — Property Management
- To determine which courses you have taken, follow these 4 steps

1. Call the DRE

- The DRE's IVR line locates the courses you submitted for licensing by asking you questions
- Speak your answers, or press the numbers on your keypad when prompted
- Before calling DRE, know the last 4 digits of your Social Security Number
- Follow these instructions to get DRE's information on courses you have submitted
 1. Call DRE's IVR line at **877.373.4542**
 2. Press **1 for English** or **2 for Spanish**
 3. Say "**Licensee**"
 4. When prompted for your license number and code, say "I don't have it"
 5. Enter the last 4 digits of your **Social Security Number** and your **Date of Birth** (MMDDYY)
 6. Listen to your information, then say "**My Qualifications**"
 7. The automated system will read off the courses you've taken — you do not need to take these courses again
- When the DRE identifies the courses you submitted, this part of your search is done.
- Contact **first tuesday** and order the additional courses you need to become a broker.

2. Contact real estate schools you have attended

- If the DRE does not have information on all the real estate courses you have completed, call the schools where you took your licensing courses
- Ask them for copies of your course certificates – you do not need to take these courses again
- You need their certificates to show DRE you have completed those courses
- When the schools certify the courses you completed, this part of your search is done

3. College transcripts

- Review your college transcripts for courses that qualify you for credit as licensing courses
- You may petition DRE to accept some college courses as electives you do not need to take
- Your search for documentation of completed courses is finished, and you can now determine which courses you need to take

4. Contact first tuesday

- Enroll in the additional courses you need to take to become a broker